\*DELETE THIS ONCE CONSTITUTION IS COMPLETE - Anything underlined is mandatory to be included in the constitution (remove the underline once complete) + cannot be contradicted elsewhere in the constitution. Anything italicized is instructions to be deleted after the constitution is complete. Ensure the footnote and header is edited.\*

Name of RSO

# Article 1: Purpose and Goals

* Section 1. *Explain the purposes of the club*
* Section 2. *Explain the goals of the club*

# Article 2: Officers & Responsibilities

* Section 1: *Elaborate on the responsibilities of the club president – no names are allowed in the constitution*
* Section 2: *Elaborate on the responsibilities of the club treasurer – no names are allowed in the constitution*
* Section 3: *Elaborate on any other roles the organization has. Examples could be a secretary or vice-president. Again, no names of office holders. Each position should be their own section.*

Section 3. Officer Selection/Elections

* *SGA expects that selections/elections take place before April 1st for that following year.*

# Article 4: Membership Requirements & Tryouts/Audition Process

General Members: All undergraduate students enrolled in a minimum of four (4) credit hours who pay the SGA fee. Part-time students enrolled in less than (4) credit hours are eligible to participate should they opt to pay the undergraduate SGA fee.

* Non-undergraduate (graduate, medical, doctoral) students are eligible to participate should they opt to pay the undergraduate SGA fee. Yet, it will be up to the discretion of the RSO whether to permit non-undergraduate students.

Additional Membership Requirements: *Delete this section if the org doesn’t have extra membership requirements (tryouts not included). If the org has additional requirements, such as gpa, a point system etc. include that here in detail.*

*Tryouts/Audition Process: Delete this section if the org doesn’t hold tryouts delete this section. If the org does have tryouts, this section must include the following:*

* All undergraduate students are eligible to tryout.
* *A definition of the tryout process.* 
  + Provide rubric for scoring or method of assessment in making those selections and making decisions.

Non-Discrimination Statement: RSO Name, in accordance with University of Vermont policy, does not discriminate and prohibits harassment or discrimination related to any protected category including, creed, ethnicity, sexual orientation, national origin(including shared ancestry or ethnic characteristics)**,** sex, gender, pregnancy, disability, marital status, political or social affiliation, and race, genetic information, gender identity, gender expression or perceived gender.

# Article 5: Behavioral Expectations & Removal

All ClubSigners, officers, and members of the organization must adhere to UVMs Code of Student Conduct and all University Policy. If a student is found responsible of a University policy, violation may result in not only the removal of the individual from the organization, but the University as well.

* **Behavior Expectations:** *Elaborate on any behavior expectations the club holds.*
* **Removal Process:** Officer and membership removal process is only applicable to behavioral issues not adjudicated by the Center for Student Conduct and/or Affirmative Action and Equal Opportunity (AAEO).

o **Officers:** Removal of officer requires a two-thirds (2/3) vote of the officers. Removal of officers should be due to officers not completing their responsibilities. Removed officers are still eligible to be members of the organization.

o **Members:** Removal of a member from the organization must go through the membership removal process. This process includes:

* + Reporting Process (Action must have been from within the organization)
  + Hearing Process (Must include advisor or coach)
  + Appeal Process (Must include the Associate Director of SGA Operations)
* **Selection/Try Out Process:** *Required if you are a Club Sport. Delete if this does not apply to your org.*

# Article 6: Meeting and Quorum

* Section 1. *How often does the organization meet?*
* Section 2. The quorum for \*Insert RSO Name\* is two-thirds (2/3) of all active members.

Article 7: General Provisions *– you should include anything that specifically applies to your club that does not fit in another article, such as standing committees, etc. If you do not have anything else to include, delete this section.*

Article 8: Amendments – *Elaborate on how amendments are to be made for the organization.*

Article 9: National By-Laws - *If RSO is a chapter of a national organization, a copy of the national bylaws must be included here as text (not a link).* *Membership into UVMs chapter must align with University Non-Discrimination policy and what is outlined in the RSO Handbook. If not, the organization cannot be recognized. Delete this section if this section does not apply.*