



University of Vermont  
College of Nursing & Health Sciences  
Department of Biomedical & Health Sciences  
Radiation Therapy Program

## **Student Admissions Policy**

Policy Statement: In accordance with the JRCERT Standard 1.3, the Program will adhere to pertinent organizational policies and procedures for student admissions. In addition, the Program will use the established policy herein for reviewing transfer student requests.

Definitions:

- JRCERT: Joint Review Committee on Education in Radiologic Technology, which is the Program's external accreditor of the radiation therapy program.
- OSS: Office of Student Services housed within the College of Nursing and Health Sciences
- Program: The Medical Radiation Sciences major with a concentration in Radiation Therapy
- Program Director: The Program Director of the Medical Radiation Sciences, Radiation Therapy concentration as defined by the JRCERT Standard 3.2 and Standard 3.3

First-time, first-year students (traditional students)

Neither the faculty of the radiation therapy program nor the Program Director is involved in nor discretion over who is admitted into the radiation therapy program as a first-time, first-year student at the University of Vermont. Students wanting to attend the University of Vermont will apply through the UVM admissions office. The UVM admissions office will make the final decision of who is accepted into the University and the Program.

External Transfer Students

A student seeking admission to the University of Vermont who has prior post-secondary credits or degree(s) will apply for admission through the UVM admissions process. The admissions office will determine whether the student meets the minimum requirements for admission into the institution. If the student meets the criteria, the student's name and official transcripts are sent to the OSS. The OSS will then submit the application to the Radiation Therapy Program Director for review. The admission decision process to the radiation therapy program is completed twice a year, spring (late May/early June) for the fall semester and winter (January) for the spring semester. Please refer to the UVM admissions process for application due dates.

The admissions office and the Radiation Therapy Program Director reserves the right to review applications on a rolling admission basis.

### Internal Transfer Students

A student who has already matriculated at the University of Vermont may apply to the Radiation Therapy Program through the internal transfer application process. Please refer to the website for application deadlines and decision release dates. Internal transfer students have already completed the full admission requirements described in either the first-time, first-year process or the external transfer process. They have been evaluated by the UVM Admissions Office and meet the criteria of a UVM undergraduate student, so they are not asked to repeat these application requirements.

*The Program reserves the right to deny admission into the radiation therapy based on the program being at capacity.*

If the program is reviewing applications, the Program Director will review the application based on the following criteria:

1. Student's overall GPA. The student must have a minimum of 2.3, which is the minimum GPA required by the Department of Biomedical and Health Sciences. However, most students who are admitted to the program have a GPA of  $\geq 3.0$ .
2. The Program Director will review the following:
  - a. The number of science classes the transfer student has taken at the post-secondary level, and the grade(s) earned.
  - b. The number of math classes the transfer student has taken at the post-secondary level, and the grade(s) earned.
  - c. The number of credits as a full-time student in each post-secondary term the transfer student has taken, and the grade(s) earned.
3. The criteria above (2a-c) will be used to evaluate whether the applicant meets the minimum standard and which cohort (1<sup>st</sup> or 2<sup>nd</sup> year) in the program the student would be enrolled in.
4. If there is more than one application, the Program Director will rank the students based on:
  - a. GPA
  - b. Math course(s) that has/have been completed and the grade earned in the course(s). For example, if an applicant has completed Fundamentals of Calculus (MATH 1212), or the transfer equivalent, the applicant has met the calculus requirement of the major. If an applicant has not completed MATH

- 1212, the applicant will have to successfully complete the course by the end of the fall semester, second year.
- c. Science course(s) that have been completed and the grade earned in the course(s).
  - d. Number of credits from a post-secondary education institution as a full-time student.
5. An applicant will be accepted into the radiation therapy program if:
- a. There is space in the first- or second-year cohort
  - b. The student meets the GPA requirement of the department, based on college or university credit (transfer or at UVM)
  - c. The student can complete MATH 1212 with a grade of “C” or higher by the end of the fall semester, second year.
  - d. The student has completed at least one science course with a laboratory component with a grade of “C” or higher.
  - e. An applicant will be offered a seat in an anticipated graduation term based on the information from items “a” through “d” above, the total credits (transfer and/or courses taken at UVM), and what Catamount Core Courses have been completed.
6. The final determination of the respective cohort will be determined once the University of Vermont’s Registrar’s Office has reviewed official transcripts and has applied credit equivalents.
7. Once a decision has been made, the information is returned to the OSS. The OSS will communicate with the student(s) of the decision. If an applicant is accepted into the Program, the letter will indicate an anticipated graduation term so the applicant can make an informed decision as to whether they will accept the Program’s offer.

During the academic year, the Program Director may consult with other faculty in the radiation program, the Director of OSS, the Chair of the Department of Biomedical and Health Sciences, or the Associate Dean for Academic Affairs.

During the nonacademic year while other radiation therapy faculty are off contract, the Program Director will have sole responsibility for the admissions process. If deemed necessary, the Program Director may consult with the Director of OSS, the Chair of the Department of Biomedical and Health Sciences, or the Associate Dean for Academic Affairs.

If the Program Director is not reviewing applications, it is due to all cohorts being at capacity. Program capacity is determined by the JRCERT. The OSS will then inform the admissions office

the student's request for admission to the radiation therapy program was denied. The student may apply to another major within the institution based on the criteria of that major.

Throughout the admission process, the Program will adhere to the following policies:

- University of Vermont's Equal Opportunity in Educational Programs and Activities and Non-Harassment Policy
- The institution's transfer student admissions process outlined in the undergraduate catalog

**Policy Version History**

v1: August 2023-original version of the policy

v2: September 2024-updated language in the evaluation and decisions of applicants