

INTERNSHIP COURSE AGREEMENT

Name of Student Name, Email, and Phone _____

HSOC 2991 Course Faculty Name, Email, and Phone _____

Semester (e.g., Fall 2023, or Spring 2024) _____

Number of UVM Course Credits Sought _____

[Total work hours required in a semester: 1 credit = 40 hours, 2 credits = 80 hours, 3 credits = 120 hours, 4 credits = 160 hours, 5 credits = 200 hours, 6 credits = 240 hours. *Only 3 credits of HSOC 190 may count toward the HSOC major or minor; those 3 credits may count as an HSOC elective.*]

Internship Position Title _____

Agency/Organization _____

Learning Goals: What do you hope to learn from the internship as a way to experientially complement the academic work you have done at UVM and to help you on the path to your career goals?

Academic Expectations:

Meet with the course instructor at least three times during the semester to discuss the internship. This is especially important at the beginning and middle parts of the semester). If your internship is not near Burlington, then meet by phone or Skype.

Create an internship journal in which you record what you do, what you learn, and your experiences, and observations from the internship and the thoughts that they spark in relation to your studies at UVM and your career goals. In addition to deepening your learning through active reflection, your notes on what you do and the skills, knowledge, and experience you gain can be useful later for resumes, statements of purpose, and cover letters that you write, and for reminding recommenders when requesting letters of recommendation.

Create an annotated bibliography of a minimum of 12 scholarly articles and 2 grey literature sources related to your internship activities/responsibilities. For each entry, there should be a full bibliographic entry on the article and a one-paragraph summary of the content in your own words in relation to the internship.

Prepare a final report on the internship due at the end of the semester. The report will include the journal, annotated bibliography, and a 4-page essay (single-spaced) synthesizing all of the components of the internship and content from the annotated bibliography in relation to your studies at UVM and your career goals.

Student Signature and Date _____

Faculty Signature and Date _____